



**Minutes of the
Kitsilano Secondary Parent Advisory Council and AGM**
AGM KSS Room 201
Tuesday November 28 2017, 7:00 pm

PRESENT:

PAC EXECUTIVE:
Chair: Norma Biln
Vice-Chair: Buket Donnelly
Co Treasurer: Toan Vo
Co Secretary: Helen Soulsbury,
Members at Large: Ebru Montagano;
Fundraising Chairs: Roger Kao, Daniela Girard
Centennial Chair: Buket Donnelly
Website: Daniella Kurland

ADMINISTRATION: *Principal* Ranjit Bains; *Teacher* Doug Smith, Dr. Dakudo

GUESTS: Dana from Student Council

REGRETS: Co Treasurer: Maki Kristiansen, Co Secretary: Valerie Murray, Members at Large: Shana Cherry, Karen Shaw. Maria Dabiri, Teri Charuhas, Patricia Thiel (Athletics Liaison), Rebecca Jennings (also DPAC Representative)
Fundraising Chairs: Roger Kao, Daniela Girard

Members Present: 15 (including Executive)

Meeting called to order at 7:07pm

1. Approval of the Agenda

- a. **MOTION:** Approval of Agenda
Moved: Buket Donnelly
Seconded: Ebru Montagano
CARRIED by majority

2. Approval of the October 30 PAC minutes

- a. **MOTION:** Approval of October 30 2017 minutes
Moved: Ebru Montagano
Seconded: Toan Vo
CARRIED by majority

3. School Updates

- a. Student Council – Dana
 - i. Recap of events: Cops for Cancer took place in September and Kits donated \$1200 towards this cause. A great communal event. Lily Hall was there as well. On October 31 had Creepy Kits. Remembrance Day observation took place in the atrium.
 - ii. Currently, the Canley Cup food drive going on. It is a friendly competition between the schools in Vancouver, as well as competition between the classes within Kits. Reach for the Top trivia and Improve (both are students vs teachers); Holiday movie on Dec 15; Kits parliament, and Winter Forum will also be taking place.

- b. Teacher Update Mr. Doug Smith & Mr. Dakudo (music teacher)
 - i. Mr. Doug Smith
 - 1. No issues from teachers however have had a proactive Pro-D committee with various workshops to support teacher development.
 - 2. Core Values Committee has been formed to help make the school more positive experience. Gathering ideas from students and staff. Developing a matrix and developing a slogan using KITS as an acronym. Also working on common language between teachers, students and parents. Looking at a January launch for the whole school.
 - ii. Mr. Dakudo
 - 1. Putting together courses for next year. Working on a music and technologies course. Working on course outline and curriculum. One hurdle, will need to start a club to build momentum, another issue is funding for the technology required, such as DJ equipment, recording component, and composition software (such as Garageband).
 - 2. At present Mr. Dakudo teaches choir, and there are two blocks of band. They will be performing at the winter concert. He is also helping with Mr. Parker and Mr. Ramsey with scoring with the school film.
 - 3. One suggestion is to rent equipment to start off the club sooner rather than later. Aim is Grades 9 to 12.

- c. Principal's Report – Ms. Ranjit Bains
 - i. Reinforce that Kits is a great community and that the Core Values Committee is to improve the issues around the construction and the fragmentation that occurred and is a great way to reset the culture with the new building, and reminding the code of conduct using a common language.
 - ii. Facilities update – still waiting if the handover of the gym will happen before or after Christmas. A mistake to the lines was caught which caused delays. Theatre still slated to open in January.
 - iii. Stress around ongoing “deficiencies” is being managed (such as door handles, incomplete millwork etc.).
 - iv. End of term coming up. Report cards to be published on the portal next week. The portal sign will be reset prior to reports come out. Same day the parent-teacher scheduler will open up at approx. 8pm. Some issues to sort out as the school is still considered a construction site after 3:30pm. Anticipate the times to be 4pm to 8pm and still having some logistic concerns (TBC).

- v. Centennial update – next meeting on Monday. Gearing up with the big push starting in January. Looking at building hype and excitement in the school.
- vi. Looking at a different model for course planning and looking to combine grade 7 night, French Immersion night and Grade 9 to 12 course planning night in one block of time with departmental showcases. Scheduled for January 29 2018. Open House “feel” in later afternoon/early evening.
- vii. Provincial exams will eventually be replaced with a literacy and numeracy assessment that can be written up to 3 times between grades 10 to 12.
- viii. Soccer field will be full size (11 players aside), but lighting has not been secured yet.
- ix. Issues around lack of French teachers for a number of classes. Mr. Lackmance has been reassigned from library to teaching French. A team went to Toronto for recruiting teachers as Ontario has a surplus of teachers.

4. Treasurer’s Report : Maki Kristiansen & Toan Vo
Get slide from Maki/Norma

- a. Ending balance \$50,589 (as of yesterday) that includes expenses of over \$12K in teachers’ funding disbursement. About 62K have been allocated to teachers’ funding (over 170K in requests were received). As money comes in, PAC hopes to fund the outstanding requests.

5. Fundraising Report – Norma Biln (on behalf of Roger Kao)

- a. \$10,000 Matching Donation again
- b. Donor Wall Activities
 - i. During parent-teacher interviews will showcase examples of donor walls
- c. Naming Opportunities
 - i. Waiting for the approval on the policy to start to promote it. There is a parent whose job is to assign value to naming opportunities.
- d. Other ideas – elevator pitch

6. Volunteer Opportunities – Norma Biln, Chair

- a. December 14 Pub Night – lead is Norma.
 - i. Need to set up EventBrite, promote, entrance table, silent auction item and 50/50
- b. December 19 Parent-Teacher Interviews – lead Buket Donnelly
 - i. Sell pizza, ask for bake goods to sell, promote donor wall and collection donations
- c. December 20 Cookie Bash – lead Christina Morgan
 - i. Bring cookies/more info to come
- d. Movie Event – Lorie Srivastara
 - i. Set up event and promote. The idea here is to partner with to book a night at the Dunbar Movie Theatre and we sell tickets to parents and children at a profit. Targeting for February.
 - ii. Other ideas brought up: gift cards

7. Other Business – ALL

- a. **No new items**

8. Adjourn

- a. **MOTION:** Adjourn the meeting.

Moved: Buket Donnelly
Seconded: Helen Soulsbury
CARRIED by majority

Meeting adjourned at 8:30pm

Next PAC meeting is Tuesday, January 30 2018 in room 201

**Minutes Respectfully Submitted by:
Helen Soulsbury - Secretary**