



**Minutes of the
Kitsilano Secondary Parent Advisory Council and AGM**

AGM KSS Room 201

Tuesday February 27 2018, 7:00 pm

PRESENT:

PAC EXECUTIVE:

Chair: Norma Biln; **Vice-Chair:** Buket Donnelly; **Co Treasurers:** Maki Kristiansen,
Co-Secretary: Helen Soulsbury; **Members at Large:** Shana Cherry, Patricia Thiel (Athletics Liaison)

ADMINISTRATION: *Principal* Ranjit Bains; *Vice-Principal Teacher* Doug Smith; Jason De Coutu

GUESTS: Sam from Student Council; Ryan Blunden from Stongs

REGRETS: Vice-Chair and Centennial Chair: Buket Donnelly; Co Treasurer: Toan Vo; Co-Secretary: Valerie Murray ; Members at Large: Frances Clark, Karen Shaw, Teri Charuhas, Maria Dabiri Rebecca Jennings, Ebru Montagano; Fundraising Chairs: Roger Kao, Daniela Girard; Website: Daniella Kurland

Members Present: 15 (including Executive)

Meeting called to order at 7:04 pm

1. Special Presentation:

- a. Mr. Ryan Blunden, assistant manager from Stongs. Fundraising program that people can shop on-line and if identified, Stongs makes a donation to our PAC. Cheque is for \$508.11.

2. Approval of the Agenda

- a. **MOTION:** Approval of Agenda
Moved: Shana Cherry
Seconded: Patricia Thiel
CARRIED by majority

3. Approval of the January 30 PAC minutes

- a. **MOTION:** Approval of January 30 minutes
Moved: Norma Biln
Seconded: Patricia Thiel
CARRIED by majority

4. School Updates

- a. School Update: Ms. Ranjit Bains (went first)
 - i. Ranjit introduced Darren Gok, the new vice-principal of our school.

- ii. Facilities update: Still on track for Plaza to be completed by end of March. Pushing for Trafalgar sidewalk to be completed. Closure on 12th to accommodate field work during spring break. Totem Pole installed in Atrium and an art installation will be sand blasted in atrium. Addressing deficiencies. Issues around parking and drivers not obeying signage to parking lot. Best spot for drop off is 10th avenue. Field to be completed in July.
 - iii. Course planning night took place on Feb 6th and was well attended. Course planning for next year is currently underway.
 - iv. March 8th is end of term 2 and reports available on MyEd right before spring break.
 - v. Some information around the numeracy assessment will be communicated to parents and students which will commence by end of the year.
 - vi. Core competency assessments will take place for grade 8 and 9 students. Last year it was a self-assessment. Revisiting that this year before this is done.
 - vii. Academic program update. Some issues around AP Calculus class may not be offered next year due to not enough students wanting to take it. Letters were sent home with affect students last week. Grade 8 curriculum is a complex topic, especially on how to provide enrichment opportunities with the changes.
 - viii. Addressed the incident that happened at the January 31 dance. There are huge concerns around the safety of our students at our school. Number one job is to ensure students and staff are safe. There was adequate supervision, but people slipped through. The school has been addressing the issue and will be sharing this information when ready. In discussions with some of the students who were affected, some are okay others require more support, and are trying to address what the school can do to address this better. The discipline piece is also being addressed at various levels (school board, VPD) and looking at tools such as restorative justice. Held assemblies on upholding behavioural expectation and code of conduct.
 - ix. Centennial update – There is an Open House school event on May 11th and a welcome back alumni celebration on May 12th (this one has an admission fee and registration is required). A media blitz will be forthcoming.
- b. Student Council – Sam**
- i. Did Kits Compliments for Valentine’s day. Pink day is tomorrow.
- c. Teachers Update: Mr. Doug Smith and Mr. Jason De Coutu**
- i. Jason shared that he’s been approved for a new course next year and a new club that started for bands to jam. The Electric Circus event was a very positive production.
 - ii. At a workshop at the last pro-D, there was a showing of “Screenagers” for teachers and there were facilitators to lead discussions. The feedback was very positive. Question on whether there is interest to screen it at Kits for parents.

5. Treasurer’s Report : Maki Kristiansen

- a. Maki provided the latest budget updates.
 - i. Beginning balance: \$17,383
 - ii. Income (includes gaming , parents’ donations, pub nights, parent-teachers conference sales, walkabout sales (including beginning balance): \$57,476
 - iii. Expenses: teachers’ funding disbursement \$42,094(plus PAC and Paypal/Square service changes \$830). Ending balance is \$31,955.

- iv. The 10K matching donation was matched and a total of \$20,935 was raised in addition. Total amount for disbursement is \$95,794 for this school year.
- v. Request to have a specific email to promote the donor wall and update the website to reflect the donation wall when people are donating.
- vi. Question about purchasing a wrestling mat to have the wrestling team practice here instead of a different school. Ms. Bains provided input as to how to go about this.
- vii. Over 450 tax receipts were issued for the 2017 calendar year.

6. Fundraising Report –Norma Biln on behalf of Roger Kao.

- a. \$10K matching donation was exceeded.
- b. Donor Wall Activities
 - i. Will need a special meeting but Norma recapped what was discussed/voted on in January's meeting.
- c. Naming Opportunities- still getting information around auditorium seats and other opportunities.

7. Chair Updates and Dates – Norma Biln, Chair

- a. Norma shared past events and upcoming fundraising and socializing events.
- b. Upcoming dates: PAC meetings (April 24 and May 29), Centennial Celebration (May 11 and 12), Pub Nights (March 15 and June 14) at Colony Pub starting at 6:30pm. The March one will target grade 8 and 9 parents.

8. Other Business – ALL

- a. **No new items**

9. Adjourn

- a. **MOTION:** Adjourn the meeting.

Moved: Patricia Thiel

Seconded: Helen Soulsbury

CARRIED by majority

Meeting adjourned at 8:25pm

Next PAC meeting is Tuesday, April 24 2018 in room 201

**Minutes Respectfully Submitted by:
Helen Soulsbury - Secretary**