PAC Executive Committee members in attendance

**Chair**: Daniela Girard

**Vice**-**Chair**: Wayde Hayley

**Treasurers**: Kim Wilson-McCreath

**Assistant Secretary**: Charlotte French

**Fundraising Chair**: Norma Biln

**Members at Large**: Lettie McLean - Athletics Liaisons

Corrina Hammond – Art and Drama Liaison

 Martina Mitterer – Grad Liaison

 Christina Morgan & Martina Mitterer – Catering & Refreshments

Christina Morgan - Cookie Bash Organizer

 Brian Rohl & Aniko Kovacs – Fundraising Events

 Lisa Pindera & Cynthia Morin – Educational & Speaker Events

**DPAC Representative**s: Alan Patola Moosman

**Regrets** – Ranjit Bains (Principal), Ms Carol McMillan (Teacher Rep), Jennifer Brandon (Secretary), Daniella Kurland (website manager),Teri Charuhan (Athletics Liaison).

Members in attendance captured on sign-in sheet.

*Meeting called to order at 6:40 PM*

Minutes (draft)

 **Presenter and /or Action Time**

1. Agenda Approval

Motion to approve agenda as circulated

**Moved:** Lorie Srivastava **Seconded:** Wayde Hayley

Passed

1. Minutes of PAC Jan 28, 2020 Meeting

Motion to approve minutes as circulated

**Moved:** Lisa Pindera **Seconded**: Norma Biln

Passed

1. PAC Mission and Welcome

Daniela G. reviewed the goals for the year and reminded members of the website address and to sign-up for the PAC newsletter.

1. School Updates
	* Student Council Sydney Mardon, Student Council President

Student Council is currently planning a dance for April 9, after Spring Break. Tickets go on sale this week. For the dance, their will be 1 teacher to 30 students. It will happen in the theatre. There will be one dance for grade 8 & 9 and another for 10, 11, & 12. They will happen on the same day but different times. Because there is usually lower attendance from the grade 12s, the grade 10s are included with the 11 & 12s.

The annual indoor track meet is March 5. It is run by the gym teachers but Student Council is involved in some of the organization. Students in all grades participate even without being in gym. Students can sign-up to participate for specific events. They are all fun/crazy events rather than usual track events and the indoor track is a lot of fun. Everyone is assigned a team named with a colour. Yellow won last year.

Course selection – all course selections are done on myEdBC. The students are having an opportunity to work with the counsellors during class time this coming week.

* + Teacher Update Mr. Pospicill

Pink Day – anti-bullying day is tomorrow. There is a contest to dress a teacher in as much pink as possible. Any teacher who has signed up for it will be in a catwalk fashion show.

Report cards come out on Thursday, March 12. Remind students to get any work that they missed caught-up with their teachers. They need to talk to their teachers to make arrangements to finish anything that is outstanding.

There is a student forum coming to Kits for the students to give feedback on issues within their schools and other areas that can be improved. The forum will be hosted at a few different schools to give feedback to the VSB. Any student can attend, not just Student Council.

Bulletin – the students are doing a good job on the new newsletter. Parents voiced their support and that it has been helpful and well done. There are different students involved for each edition and they are all enthusiastic.

Q. from a parent – Are there any career days that have people from different career areas come in to speak to students in different grades? A parent mentioned that she had been invited to participate in one at a school in Richmond that was organized by the career counsellor. Sydney answered that she thinks it happened a number of years ago and said it was something the Student Council could look into, but they haven’t had one that she is aware of. As part of the Grad Transitions course there are some days that are similar.

* + Principal’s Report Ms. Ranjit Bains

No report this month

1. Treasurer Report Kim Wilson-McCreath

Kim reviewed the budget information. More of the receipts for reimbursements have been submitted by teachers. There is still over $28,000 still allocated but not yet claimed for teacher classroom support. There is still over $15,500 from the gaming funds that still have not had receipts submitted. There is $4,454 available for more teacher requests. Teachers and administration have been advised that they have until March 31 to submit their receipts. Teachers have also been told that they can submit new requests with a deadline of March 31. Decisions of any new allocations will be done by PAC in April.

The terms of reference for the capital projects grant for 2020 from gaming funds will be available in April. PAC has requested funding for equipment for the weight room but the response was that the grant is intended for playgrounds. We are waiting to see if the terms will be changed and allow for the weight room equipment to be funded.

1. Fundraising Chair Norma Biln

Chair-ity is a way to raise funds for PAC projects and initiatives. There are 350 chairs in the theatre that can be sponsored for a fee and donors will have their name on a plaque on the chair. 20 chairs have already been sold. Gold plaques are for $1,000 and silver are $500. On the plaque you can put a name, a quote, gift it to your child, or other creative ideas. The fitness facility is the main target project for fundraising through Chair-ity. The Strang Family has promised to match whatever PAC raises up to $15,000. If PAC gets more than $15,000 they will match the $15,000 and we can use the additional funds for any other PAC projects. So far, we have raised $9,000 from from 6 families. We need $60,000 to $70,000 for fitness room equipment. The gaming fund capital grants will match up to $30,000. PAC needs $6,000 more to secure the gaming matching funds. The athletic department are eager to get in the new equipment and be able to start using it. The fitness room is available to all students and staff. Wayde is redoing the order form for Chair – ity and will be in touch with a parent, Sophia, who has translated the information handout, to translate the order form into Mandarin.

1. Grad 2020

Update from the parent grad committee. There is a ceremony at the Orpheum on June 19 with a reception sponsored by PAC together with the school immediately following. Martina is also looking at organizing a boat cruise for that evening.

Prom – a dinner and dance – will be held on June 7, 2020 from 5:30PM to 9:30 PM and is now PAC and School supported. Organizers are currently negotiating with the Fairmont Waterfront for the event. Grade 12 parents are helping students organize this. Parents would like to have the funds raised at the next Pub Night go toward reducing the cost of the Prom tickets and to sponsor some students who will find the cost prohibitive and may not be able to attend.

Motion to have the proceeds from the next PAC Pub Night to go to support making Prom inclusive and accessible to students who may otherwise have difficulty affording the cost.

**Moved:** Norma Biln **Seconded:** Wayde Hayley

Comment that preference is that the funds go to students who would not otherwise be able to attend.

Passed

1. DPAC Updates Alan Moosmann

DPAC would like feedback from parents on issues around the VSB budget. There is a survey being sent out to parents over the next month to gather feedback about what is working well and what needs attention.

Three years ago, the 10 Career Information Assistant positions in the high schools in the district were cut. These people were responsible for maintaining the information on post-secondary and career information. Similar positions still exist in many other school districts in the province.

Long Range Facilities Plan – this is a review of the physical infrastructure to determine what is needed and how it is being used, how will it be used. There is a survey on this that PAC has posted on our website – Public Engagement Begins. DPAC also has questions for parents about the survey so that they can provide feedback on the effectiveness of the survey.

DPAC Summit – DPAC invited 2 representatives from each PAC in the district. Conversations were about getting people involved, how different programs are working at different schools, and the different ways things are done. Representatives from 44 of the 104 PACs in the district attended. That was the best turnout of any Summit. Wayde Hayley attended for Kits and found it very interesting. One example is a school that has PAC meetings based on languages to try to get more parents involved.

A motion at the VSB board meeting included eliminating gas and diesel generator use on VSB property. This particularly targets some TV and film shoots on the properties that bring their own generators and finding ways to allow them to use the school’s electric power.

DPAC General meeting on Feb. 27 will include a presentation on bullying. This will focus on information for parents on how children should report bullying and how to get action and resolution when an incident occurs. The meetings are open to everyone. There is a link to registration in today’s newsletter.

BCCPAC conference and Annual General Meeting is May 1 to 3, 2020 in Richmond. We can send a delegate.

Moved that Alan Patola Moosman be the Kits PAC representative to the BCCPAC Annual General Meeting.

**Moved:** Norma Biln **Seconded:** Wayde Hayley

Motion Passed.

Because Alan is on DPAC his registration fee will be covered by DPAC.

The package of resolutions will be sent out in March and we will be able to review and give Alan advice and direction at the April meeting.

1. Kits PAC By-Laws Update Charlotte French & Alan Patola Moosmann

Alan reviewed the procedure for updating the constitution and by-laws. Tonight is the first presentation of the updates and the goal is to have it approved by the end of the school year, at the May PAC meeting. This will allow time for PAC to review the updates at the April and May PAC meetings. Alan and Charlotte are happy to have comments, questions, and suggestions regarding the updated version. The draft revised version is now posted on the PAC website along with a summary of the updates and changes from the previous version.

Updates include removing sections that refer to the School Planning Committees that are no longer in existence in the School Act. After they were removed and some other updates done, the sections were reordered to make the document flow better. When comparing the old version and the new a number of the clauses will be in a different order so please keep that in mind.

There was some inconsistency in the naming of types of meeting so that language was made more consistent. The language around the notice of meeting was adjusted since the old language indicated that notice of meetings would go out in the School Newsletter and since we have no control over the school newsletter that wording was changed to posting the notices of meeting on the website and in the PAC newsletter.

In addition, the wording for quorum was clarified, the section on Finances was adjusted to allow PAC Executive to make decisions on required spending not previously approved in the budget valued up to $500 (rather than the current $200) without coming back for PAC approval. It was noted that choosing to have an event with a designated focus would not require the spending of those funds to come back to PAC for approval because that would be designated fundraising.

Also note that wording in clause 5) c) will adjust the wording to refer to a registered student to make it consistent with section 5) e).

1. Chair Update Daniela Girard

Recap of What’s Next events

– Jan. 29 included VSB Career Programs, CDI College, and Pacific Institute of Culinary Arts.

- Feb. 5 included Capilano University, Emily Carr University, and IATSE Local 891

Attendance was excellent for both events.

Plans for April and May are being worked on but include requests to UBC, UVic, SFU, McGill, an alumni panel and perhaps parent career speakers.

Other upcoming events to note:

March 10 is fundraising night at Rogue with proceeds going to support Prom as noted previously. There is a video of the previous fundraising night at Rogue on the website made by one of the Kits film students.

May 7 or 14 there will be a Young Women Personal Safety Workshop sponsored by the VPD held in the mulit-purpose room. The event is for female identifying young people and their preferred female identifying adult.

Feb. 28 Kits Neighbourhood House board game night

March 10 Community Action team is doing a workshop on online exploitation

April - Help your daughter be more interested in STEM with C Smart summer camps for ages 13+

1. Q. from parent – Need to follow-up with the Principal regarding the new format student evaluations. Next year there will be 2 formal evaluations rather than 3. There have also been issues with parents needing to have an opportunity to meet with teachers. The current registration process for the evening parent-teacher meetings makes it difficult for parents to get appointment times. One school limits the number of appointments that you can make at one time, this might help. It was also noted that the challenge with making appointments with individual teachers outside formal parent-teacher conference events is that the appointment has to happen during the school day and not all teachers are open to these types of meetings.

Parent noted that some of the students filmed the Music with Marnie 20th anniversary and the video is excellent. Daniela asked that the parent let Lisa Pindera, the communications coordinator, know about the video so that it can be posted on the website and listed in the newsletter.

There are over 100 parents using the We Chat group for whom there is a language barrier. A parent on this group offered to help with translation and getting more information on the We Chat group.

1. Adjourn

Motion to Adjourn and thank you.

**Moved:** Lorie Srivastava

Passed *Meeting adjourned at 8:40 pm*

**See you on March 10th at Rogue!**