

**Minutes of the  
Kitsilano Secondary Parent Advisory Council (PAC) Meeting  
Online with Zoom  
Tuesday, April 26, 2022**

Meeting held on Zoom. Zoom room opened at 7:00pm  
Meeting opened at 7:05pm with 27 participants (25 parents; 2 guests).

**PRESENT:**

**PAC Executive**

Chair: Charlotte French  
Secretary: Sheila Kirkby  
Treasurer: Catherine Hicks

**Members at Large:** Ishi Dinim (DPAC Rep), Corrina Hammond (Arts Liaison/What's Next), Alan Patola Moosmann (Zoom Host/What's Next), Maureen Prentice (Member at Large/Newsletter Editor), Patricia Thiel (Grad Parent Liaison),

**Guests:** Benita Kwon (Principal), Danniell Lin (Teacher Rep/Counsellor)

**PAC Executive Regrets:** Erin Arnold (Vice-Chair), Daniela Girard (Past-Chair), Ray Miya (Member at Large/Website Coordinator)

*We acknowledge that we live, work, play and learn on the traditional, ancestral, and unceded territory of the x<sup>w</sup>məθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) peoples.*

1. **Welcome from the Chair and overview of procedures for online meeting**
2. **Approval of the Agenda**  
**Motion:** To approve the Agenda as presented.  
**Moved:** Catherine Hicks  
**Seconded:** Alan Patola Moosmann  
**Approved**
3. **Approval of the Minutes from Kits PAC Meeting Tuesday, February 22, 2022**  
**Motion:** To approve the Minutes as presented.  
**Moved:** Maureen Prentice  
**Seconded:** Catherine Hicks  
**Approved**

#### 4. **Chair's Update** - Charlotte French

Charlotte highlighted the Purposes of the Parent Advisory Council (PAC) as found in our Constitution, available online at <http://kitsilanopac.ca/wp-content/uploads/2020/06/Kits-PAC-Constitution-and-By-laws-revised-and-approved-April-28-2020.pdf>

- a) The purpose of the Council is to support, encourage and improve the quality of education and the well-being of students in Kitsilano Secondary School.
- b) To advise administration and staff on parents' views on any matter relating to the school – programs, policies, plans and activities;
- c) To communicate with parents and to promote cooperation between home and school in providing for the education of children;
- d) To assist parents in accessing the system and to facilitate advocacy support for individual children and their parents;
- e) To organize PAC volunteer activities and events which support the school;
- f) To contribute to the effectiveness of the school by promoting the involvement of parents and other community members;
- g) To work with the administration, staff, parents and community organizations to provide a healthy, safe and supportive environment;
- h) To provide a forum for the discussion of educational programs and services;
- i) To promote a spirit of tolerance and cooperation within the school community

Thank you to all parents/guardians for your financial support to the academic, athletic and club programs at our school.

Communication is an important part of PAC activities, including:

- the “What’s Next” Post Secondary information series;
- offering the Safer Schools parent education presentation;
- connecting with the Kitsilano Neighbourhood House Youth programs;
- Monthly PAC newsletter: Please sign up for the newsletter at <http://kitsilanopac.ca/subscribe-to-pac-enews/>
- Guest speakers in response to Parent Requests
- Connecting and building community (eg. participating in school events, hosting events like Pub Nights, welcoming Teachers & Administration to PAC meetings, etc.)

**Save the Date:** The Kitsilano Band will be performing at Kitsilano Showboat on Monday, June 20th from 7:00-9:00 pm. This is the opening night for Showboat's 87th season. Location: next to Kitsilano Pool at the beach, Cornwall Street between Balsam & Vine.

We have one more meeting before the end of this school year, on Tuesday, May 31st. Our Annual General Meeting (AGM) is in September when the new PAC Executive will be elected. Job descriptions for these important volunteer positions can be found at <http://kitsilanopac.ca/volunteering/executive-committee-volunteers/> There is an easy to submit form to express interest or ask questions, or email [kitspac@hotmail.com](mailto:kitspac@hotmail.com)

#### 5. **School Updates**

##### 5.1 **Student Council**

There is no Student Council update this month.

## 5.2 Teachers Update - Danniell Lin

We are halfway through the second semester, a crunch time for students and staff. Report Cards will be posted this Friday on MyEdBC <https://myeducation.gov.bc.ca> Passwords can be reset at <https://www.vsb.bc.ca/schools/kitsilano/Pages/PASSWORD-RESETS.aspx> Virtual Teacher Conferences are scheduled for Thursday, May 5th from 3:00-7:00. Early dismissal at 2:00 pm that day to give teachers time to get ready.

Summer School registration opens Monday, May 9th. Recommendation to sign up as soon as possible because it is open to non-Vancouver School Board (VSB) students and may fill up. Withdrawals are possible, so don't delay registering at <https://summerreg.vsb.bc.ca/>

Grade 8 & 9: preview & review courses from July 5-29.

Grades 10 & 11: remedial courses from July 5-29

Grades 10-12: full completion courses from July 5 - August 5

Summer School Classes are held at the following secondary schools:

- Churchill (West 55th & Heather)
- John Oliver (East 41st & Fraser)
- Van Tech (East Broadway & Slocan)
- Point Grey (West 37th & East Boulevard)

Q: Are any summer school classes held at Kitsilano?

A: No. Closest location is Point Grey.

On the recent Professional Day the Student Services staff attended a White Hatter presentation about online safety and digital etiquette. This might be of interest for students and parents next year. <https://www.thewhitehatter.ca/>

The first Grade 12 Assembly just took place and it was very exciting for everyone to be together.

## 5.3 Principal's Report - Benita Kwon

### 1. UPDATE: School Gatherings and Events

- no capacity limits for school events
- mask wearing is optional
- will continue to use a trauma-informed focus in planning school activities

### 2. Ministry of Education Student Learning Survey

Reminder to parents of grades 10 and 12 students to complete the Ministry of Education Student Learning Survey by **Friday, April 29**.

Survey Link: <https://www.awinfosys.com/SurveyFull1/central/main/access.asp>.

- Go to "Parents" and use the Direct Access login where no password is required.
- Under "District" select *39 Vancouver*
- Under "School" select *Kitsilano Secondary*.

### 3. Indigenous-Focused Grad Requirement

At the end of March 2022, the BC Ministry of Education announced, as part of the Province of British Columbia’s commitments to truth, reconciliation, and anti-racism, the implementation of an Indigenous-focused graduation requirement for all students.

- The proposed change to the B.C. Graduation Program would require that 4 credits of the current 80 credit requirements for the BC Certificate of Graduation (Dogwood Diploma) include an Indigenous focused course(s).
- Eligible options would include the current provincial Indigenous-focused courses, a locally developed Board/Authority Authorized (BAA) course, or a First Nations language course.
- Implementation of the new requirement is expected to involve a phased-in approach that would come into full effect in the 2023/24 school year.
- A finalized implementation plan for the new requirement will be available in August 2022.
- Current grade 10s will be the first cohort to have to have this new requirement to graduate.

CURRENT	2021-22	2022-23	2023-24	2025-26	2026-27
<b>Grade 8</b>	No Requirement	No Requirement	May complete requirement	May complete requirement	Must complete requirement
<b>Grade 9</b>	No Requirement	May complete requirement	May complete requirement	Must complete requirement	
<b>Grade 10</b>	May complete requirement	May complete requirement	Must complete requirement		
<b>Grade 11</b>	No Requirement	No Requirement			
<b>Grade 12</b>	No Requirement				

Q - Will Indigenous language courses be offered at Kitsilano?

A - No, this is unlikely.

Q - Is an Indigenous course also required for private schools?

A - Yes, all schools in BC, both public and private, have this graduation requirement.

### 4. Parent Teacher Conferences

Parent Teacher Conferences will take place on MS Teams on Thursday, May 5 from 3:00 – 7:00 PM. The online booking system will be open to parents starting April 29.

There will be an early dismissal at 2:00 PM to allow teachers to prepare for conferences.

Please note that there are not enough spaces for every parent to meet with every teacher. These meetings are mainly intended for students who are struggling. Parents can request to meet with a teacher at any time.

### 5. Enrollment 2022-23

- Kitsilano's projected enrollment for 2022-23 is ~1607, including Special Education and International Students. September 2021 enrollment was 1583.
- Enrollment data helps to determine school organization and staffing.

Q - Is our school at capacity?

A - We are close to capacity. While the school is large with open and airy public spaces, there is limited classroom space.

### 6. Planning for 2022-23 School Year

To assist families in planning for the 2022-23 school year, the school calendar and fee schedules will be shared with our school community at the end of May.

### 7. VSB Summer School 2021

VSB Summer School will offer the following in-person secondary programs:

- Gr. 8-9 Review courses and Gr. 10-11 Remedial courses: July 5 – 29
- Gr. 10-12 Completion courses: July 5 – August 5

Information about the VSB 2022 Summer School Program course offerings will be available on the Summer School website starting April 29. Online student registration for Summer School will begin on May 9 and closes June 10.

[https://www.vsb.bc.ca/Student\\_Learning/Summer\\_Sessions/Pages/default.aspx](https://www.vsb.bc.ca/Student_Learning/Summer_Sessions/Pages/default.aspx)

If your child is planning to take a course at summer school to get ahead, but they have also registered to take the class during the next school year, please inform the school so staff know that their space is no longer wanted.

Q - What are the plans for Grade 12 Graduation?

A - We can go ahead with a regular graduation ceremony on Friday, June 24th, 11:00 am at the Orpheum Theatre. The ceremony will be two hours with a one hour reception to follow. There is another graduation booked at the venue after ours so it cannot run overtime.

Grade 12 Scholarship applications are due Friday. Please note these cannot be completed the night before! Allow a few days to collect all the required information.

The Literacy 12 Assessments have started. These are needed for UBC applications. The test is entirely computer-based. The computer labs and the library are being used to allow over 300 Grade 12's to take the test.

Summer maintenance on the school will include work on the roof and gym and the installation of individual practice rooms for the music department.

Following the prepared presentation, Ms. Kwon allowed time to answer questions about behaviour incidents in the school. Parents asked about reports and rumours brought home by their children.

- The administrative team strives to take an educational approach to help children learn from their mistakes. Students hear things and by the time the story gets home to parents it may have changed. Please contact the school directly for conversation and to address concerns.

- The administration does not send messages to parents regarding every single incident that happens at the school. Parents can help by discussing with students the need to take personal responsibility to keep our school safe.
- Students can report anonymously to any teacher or administrative staff.
- The administration and counsellors strive to provide an opportunity to connect with kids who need help and work to support all members of our community, including those who make poor choices, and those affected by poor choices.

6. **Treasurer's Report** - Catherine Hicks

Catherine highlighted our current account position:

			Cash Online Donations	
Opening CIBC Bank Balance @ Sep.1/21		1,580.55	\$10,090.00	2021-09-30
Opening KSS Account @ Sep.1/21	15,988.07		\$14,245.00	2021-10-31
Balance of Chair-ity Reimbursement above Gaming	(1,055.16)		\$2,875.00	2021-11-30
2021 Funding Carryover	31.24		\$50.00	2021-12-31
Stongs Market School Rebate Program 2020-2021		924.91	\$50.00	2022-01-31
			\$1,000.00	2022-01-31
Donation Proceeds	34,314.97		\$1,050.00	2022-02-28
Total Available Funds	49,279.12	2,505.46	\$4,954.97	2022-04-06 CanadaHelps.org
			<hr/>	
			\$34,314.97	
2021 Requests Approved	25,280.00	1,900.00		
Jan22 Requests Approved	10,479.00			
	<hr/>	<hr/>		
	35,759.00	1,900.00		
Remaining Funds Available to be Allocated	13,520.12	605.46		

Regarding donations through School Cash Online, some companies will match or augment donations to the school. These donations will receive tax receipts.

We are able to accept e-transfer donations without issuing tax receipts. Non-receipted donations are designated to PAC expenses including website and newsletter costs.

Stongs Grocery Store donated \$924.91 this year, this is 4% of sales designated to our school through their online order system. Please sign up if you shop there. Please tell your friends and family. <https://express.stongs.com/important-message/>

Cobbs Bakeries on Broadway & Macdonald and 4th & Vine will donate 5% of sales when you ask to support our school when making a purchase at their stores.

Our sincere thanks to Catherine Hicks, and to Annalisa in the school office for everything they do.

## 7. Committee and Liaison Reports

### 7.1 DPAC Update - Ishi Dinim

There was no District PAC meeting in March. Next meeting is April 28th. Topics will include Advocating for Climate Education. Please fill out the online survey about the proposed closure of Queen Elizabeth Annex before April 29th.

BC Confederation of PAC (BCCPAC) AGM and Conference is April 29-May 1. It is now being held virtually to encourage attendance. Alan Patola Moosmann will represent Kits in Ishi's place. Motions coming forward include sexual harassment policies, homebound students and the need for outdoor covered space, wider hallways and stairs, and other improved building design guidelines that have become evident during the pandemic.

Robert Ford spoke to the proposed DPAC District Choral Program, providing background history and rationale for its development. No funding is requested from any PAC. A Choral Program has been chosen because it is cheaper than an instrument-based program. It will be funded with user fees and a deliberate bursary fund to ensure equitable access for participation.

**MOTION:** The Kitsilano Secondary Parent Advisory Council (PAC) supports the following motion to be brought forward at the DPAC General Meeting of May 26, 2022 at 7 PM.

The following PACs (list provided) request that the Vancouver DPAC – by way of its Music Working Group – engage the necessary resources to create the Vancouver DPAC Extra Curricular District Choral Program, which will support the VSB Mission Statement for Music Review, as described in "DPAC Extra Curricular Choral Program Proposal March 26.pdf".

**Moved:** Ishi Dinim

**Seconded:** John Chesko

**APPROVED**

### 7.2 What's Next - Corrina Hammond

What's Next was created to help parents find information about Post Secondary options including Gap Years and Trade Schools. Students may receive information during their school day, but parents/guardians find it helpful to learn at the same time. Presentations have been online over the past two years but were originally held in person.

There is nothing scheduled after Spring Break because attendance drops off at this time.

Notes and recorded sessions can be found at

<http://kitsilanopac.ca/parents-post-secondary-education/>

Requests are welcome for future presentations.

### 7.3 Arts Liaison - Corrina Hammond

Nothing to report at this time.

#### 7.4 Grad Parents - Patricia Theil

Work is well underway preparing for graduation. A Grade 12-only Spring Dance is planned for May 18th, in place of the traditional Winter Formal.

If you have a student in Grade 12, please be sure they write their Literacy 12 Assessment.

### 8. Other Business

#### 8.1 Pub Night - Sheila Kirkby

Planned for Monday, May 9th at both Biercraft locations (UBC-Wesbrook Village and Cambie Street). This will be a hybrid event: both in person and takeout available to accommodate different comfort levels for pandemic gathering. Please watch for announcements of how to order/book.

#### 8.2 Joke Competition - Robert Ford

Five entries have been received so far. We would like to receive more. English and Drama teachers have been asked to judge, plus another teacher who asked to be a judge!

#### 8.3 Neighbourhood Small Grants - Sheila Kirkby

The Neighbourhood Small Grants (NSG) program helps residents of any age, experience, or background take part in building community. They are funded by the Vancouver Foundation and administered in our area by Kitsilano Neighbourhood House. Grants are up to \$500.

There is a special stream of grants for Youth ages 12-24. More information at <https://neighbourhoodsmallgrants.ca/>

### 9. MOTION to Adjourn

**Moved:** Ishi Dinim

**Seconded:** Corrina Hammond

**APPROVED**

Meeting concluded 8:57pm

*Minutes Respectfully Submitted by S. Kirkby, Kits PAC Secretary*

*Approved at May 28, 2022 Meeting*