

**Minutes of the
Kitsilano Secondary Parent Advisory Council (PAC) Annual General Meeting
in person, in the School Theatre
Tuesday, September 27, 2022**

Meeting called to order at 7:00pm with 40 participants (36 parents; 4 guests).

PRESENT:

PAC Executive

Chair: Charlotte French
Treasurer: Catherine Hicks
DPAC Rep: Ishi Dinim

Members at Large: Corrina Hammond (Minute Taker/Arts Liaison/What's Next), Alan Patola Moosmann (Zoom Host/What's Next), Maureen Prentice (Member at Large/Newsletter Editor)

Guests: Benita Kwon (Principal), Carol Anne McMillan (Teacher Rep), Melissa O'Donnel (Teacher Rep), Patrick Gregg (Student Council President).

PAC Executive Regrets: Sheila Kirkby (Secretary), Ray Miya (Member at Large/Website Coordinator)

We acknowledge that we live, work, play and learn on the traditional, ancestral, and unceded territory of the x^wməθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) peoples.

The meeting opened with a video of the Kitsilano Secondary Band playing the school song "Hail Kits!" that the band created specifically for the meeting.
<https://www.youtube.com/watch?v=xgXECasHi0I>

1. Greetings & Introduction of the PAC Executive members and executive positions

2. Approval of the Agenda

Motion: To approve the Agenda as posted on the PAC website with the amendment to include the Anti-Racism/ Inclusion Committee report.

Moved: Maureen Prentice

Seconded: Laura Moss

Approved

3. Approval of the Minutes from Kits PAC Meeting Tuesday, May 31st, 2022

Motion: To approve the Minutes as posted on the PAC website.

Moved: Kate Pattison

Seconded: Catherine Hicks

Approved

4. Chair's Update - Charlotte French

PAC Mission Statement is to support, encourage and improve the quality of education and the well being of students in Kitsilano Secondary School. PAC aims to aid in connection between parents and the school. Some of the ways we do this is by hosting the Principal's Report, Teachers' Report, Student Council Report and the work of the department liaison reps and District PAC updates.

Please see PAC website for further description of the PAC Mission Statement that is included in the Constitution & Bylaws: <http://kitsilanopac.ca/>

PAC activities during the 2021-22 school year included: Spotlight & Parent Education speakers, maintaining the website with news and events, the monthly newsletter, hosting online events during Covid, teacher appreciation events, a pub night, direct drive fundraising, the parent jokes contest, and providing support for graduation scholarships and the graduation reception.

Please sign up for the PAC Newsletter: <http://kitsilanopac.ca/subscribe-to-pac-enevs/>

5. Safer Schools/Anti-Hate/Anti-Racisms Committee - Alan Patola Moosmann

Alan spoke to initiatives of the new Safer Schools / Anti-Hate / Anti Racism Committee. Incidents such as hate speech and discriminatory behaviour in the school were addressed by parents at the PAC Meeting May 31, 2022. Parents wanted to understand how the administration addresses these issues and to look for opportunities to help improve the situation..

This initiative is seeking more parent / guardian volunteers. Please contact kitspac@hotmail.com if you would like to learn more or join the committee.

Question about the Holocaust Survivor Speaker that came to the school in the Spring last year: This was a school guest, not a PAC guest.

6. Treasurer's Report - Catherine Hicks

All past donation details and funds distributed are on our website.

Kitsilano Parent Advisory Council 2021-2022 Year Summary

	KSS	GAMING	ADMIN	TOTAL
Opening Kits PAC GAMING Bank Balance @ Jul.1/2021		8,103.09		8,103.09
Opening Kits PAC ADMIN Bank Balance @ Sep.1/21			1,580.55	1,580.55
Opening KSS Account @ Sep.1/21	15,988.07			15,988.07
Balance of Chair-ity Reimbursement above Gaming	- 1,055.16			- 1,055.16
2021 Funding Carryover	31.24			31.24
Stongs Market School Rebate Program 2020-2021			924.91	924.91
May Pub Night Fundraiser - Biercraft			293.25	293.25
Donation Proceeds Received 2021/2022	34,959.97	29,360.00	10.00	64,329.97
Total Available Funds	49,924.12	37,463.09	2,808.71	90,195.92
2020 Requests Carried Over		1,701.22		1,701.22
2021 Requests Approved	25,280.00	33,971.00	1,900.00	61,151.00
Jan22 Requests Approved	10,479.00			10,479.00
Total Funding Requests Approved	35,759.00	35,672.22	1,900.00	73,331.22
Remaining Funds Available to be Allocated	14,165.12	1,790.87	908.71	16,864.70
Funded to date	22,724.30	33,198.41	1,392.96	57,315.67
2021 Requests Approved and still to be funded	13,034.70	2,473.81	507.04	16,015.55
	35,759.00	35,672.22	1,900.00	73,331.22

Fundraising discussion: Direct Donations and the Gaming grant are our biggest funding contributions.

Ongoing partnerships with local merchants include:

Stong's Market Online Grocery Delivery - stongs.com

When you order groceries online with Stong's you can choose to support Kitsilano Secondary and they will donate 4% of your order to our school. This raised over \$900 last year.

COBS Bread Bakery - Broadway & Macdonald and 4th & Vine

Ask to support Kitsilano Secondary when paying and they will donate 5% of your order to us.

Rufus Guitar and Drum Shop at 10th & Alma have kindly offered to support Kits PAC with 10% cash back on 1 month of lessons (4 lessons). For every qualifying month of classes (\$120) Rufus will give \$12 to support our school.

To qualify, send an email to info@rufusguitarshop.com with the subject "PAC Fundraiser Student". In the body of the email, please provide the name(s) of the students (parents and siblings are included in the offer). Rufus offers lessons for: Drums, Hand Drums, Percussion, Acoustic Guitar, Electric Guitar, Classical Guitar, Electric Bass Guitar, Mandolin, Vocal and Ukulele. *This is for new students and family members only and does not apply to existing students. Prices subject to change.*

Other examples of PAC fundraising initiatives include the recent Chair-ity (name plaques on the chairs in the new theatre) and Pub Nights.

7. What's Next - Corrina Hammond

The "What's Next" Committee included Alan Patola Moosmann, Charlotte French, Corrina Hammond and former PAC Chair Daniel Girard.

What's Next was established by a group of PAC members seeking to bridge the

communication gap between students' post-secondary options and their parents/guardians. As parents, they were aware that recruiters were on site in the school environment during school hours, but the information was not always making it home. We sought to create an information link between the institutions and post-graduation opportunities, students and their parents/guardians by inviting educators and student coordinators to present in the evenings, welcoming all the Kitsilano Secondary community with a focus on Grades 10, 11 and 12, we have been able to make the information accessible to all, as the presentations provide information for Colleges and Universities, their application requirements, deadlines, tuition, scholarships, trades, gap years, and much more.

We began our What's Next season each fall with Education Planner BC (EPBC). This year we had 57 in attendance on-line on Wednesday, September 21, 2022. EPBC provides a comprehensive overview of post secondary institutions in BC.
<https://www.educationplannerbc.ca/>

If you missed the presentation it will be posted on our PAC website.

8. Vancouver District Parent Advisory Committee (DPAC) - Ishi Dinim

As a DPAC representative one learns about incidents across our public school population such as seismic upgrades and school closures. New schools do not have enough space for the amount of students in the area.

DPAC hosts speakers on topics such as anti-racism, reconciliation and students addressing environmental issues. We also see how violent incidents at our school fit into a larger picture regionally. Incidents of discrimination, anti semitism, racism and homophobia happen across the region. We need to improve our way of dealing with these issues.

As a DPAC representative one is required to attend one meeting a month, and committee meetings will fall outside the DPAC meeting.
Charlotte added a reminder about another DPAC initiative - Rob Ford's choral music program and indicated that Rob will be asked to give an update at the October meeting.

9. Arts Liaison Report - Corrina Hammond

The Arts Liaison position facilitates communications between PAC and the art department to share news with our secondary community. Sources are the faculty themselves via email as well as instagram and the department websites.

As the Arts Liaison, Corrina has been able to coordinate portfolio reviews for students with post secondary institutions such as Emily Carr University of ART + DESIGN as well as bringing in special speaking guests.

10. Kitsilano PAC Executive Elections

a) Call for Candidates for Executive Officers

There were no new volunteers for the executive officer positions.

- Charlotte indicated that she can remain in the Chair position for part of the year but cannot finish the term of office as her son graduates this year. Charlotte offered to continue until someone else is found to be elected to the Chair.

There were no new volunteers for the DPAC Representative position.

- Ishi Dinim volunteered to continue in the role

b) Election of Executive Officers

Chair - Charlotte French

Vice Chair - *vacant*

Treasurer - *vacant*

Secretary - Sheila Kirkby

DPAC Rep - Ishi Dinim

Additional Members of the Executive Committee

Member at Large (Arts Liaison & What's Next) - Corrina Hammond

Member at Large (What's Next & Grad Liaison) - Alan Patola Moosmann

Member at Large (Newsletter Editor) - Maureen Prentice

Member at Large (Website Coordinator) - Ray Miya

Member at Large (Fundraising) - Norma Biln

Election of DPAC Representative - Ishi Dinim

Motion: To approve the PAC Executive positions as presented, with vacancies, and to elect the DPAC Representative as presented

Moved: Hajnalka Mandulah

Seconded: Anna Friedlander

Approved Unanimously

11. Recognition of Service

Catherine Hicks has served as the Kits PAC Treasurer for the past two years. Charlotte thanked Catherine for all of her work, especially in resolving banking accounts and other payment arrangements for PAC. Flowers of appreciation were presented to Catherine Hicks as outgoing Treasurer.

We are fortunate to have Catherine continue on the executive as a Member at Large.

12. School Updates

a) Student Council Report - Patrick Gregg

Patrick Gregg, Student Council President grade 12 presented a student council update:

- Clubs Day is Wednesday, September 28 at lunch - 43 clubs are signed up this year. Parents were encouraged to have their students come out and sign up for a club.
- Grade 8 student council representative elections are in progress.

- Other student council activities include representation on the School Parliament, Pride Flag purchase and installation, graduation council plus discussion of other activities and changes the kids want to see.

b) Principal's Report - Benita Kwon

i). Staff 2022-23

New Staff:

Britta Bacchus	English
Donna Braaten	Math
Caitie Chevrier	Home Economics
Jeremy Dela Cruz	SSW – Life Skills
Raman Dhillon	SBRT
Emma Dosen	French
Paul Godfrey	Vice Principal
Adam Lipsky	Technology Education
Blair Miller	Math
Steve Morgado	SSW – Life Skills
Scott Mullen	Science
Brian Pascual	Life Skills
Scott Redden	PHE
Bruce Stephenson	Science
Jennifer Thi	Science
Aline Valverde Pinheiro Bruno	Science

On Leave:

Aline Valverde Pinheiro Bruno	Science
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ii). School Enrollment and Staffing

School Enrollment (Sept. 27): 1597

iii). Health Awareness

- Stay home if sick
- Respect personal space
- Wash your hands often
- Cover coughs and sneeze with your elbow
- Wearing a mask is a personal choice

iv). School Parking Lot and Street Safety

- school parking lot is for VSB Staff only; parents/guardians are asked to not drive through or use the school parking lot
- adhere to the street and traffic regulations around the school perimeter
- directly in front of the school, there is a no stopping zone on Trafalgar St. and 11th Avenue
- use calmer streets such as 10th Avenue or Larch Street to drop-off/pick-up your child
- consider drop off/pick up at off peak times – earlier before start of school and later after the end of the school day

v). School Schedule 2022-23

Semester 1	September 6, 2022 – January 31, 2023
Semester 2	February 3 – June 29, 2023

	M/W/F	T. FIT	Th. FIT
Period 1	8:40 - 10:01	8:40 - 9:36	8:40 - 10:01
Break	10:01 - 10:09	9:36 - 9:40	10:01 - 10:09
FIT		9:40 - 10:30	
Break		10:30 - 10:34	
Period 2	10:09 - 11:30	10:34 - 11:30	10:09 - 11:30
Lunch	11:30 - 12:20	11:30 - 12:20	11:30 - 12:20
Period 3	12:20 - 1:41	12:20 - 1:41	12:20 - 1:16
Break	1:41 - 1:49	1:41 - 1:49	1:16 - 1:20
FIT			1:20 - 2:10
Break			2:10 - 2:14
Period 4	1:49 - 3:10	1:49 - 3:10	2:14 - 3:10

	Collab. AM	Collab. PM
Collab. Time	8:40 - 10:01	
Break	10:01 - 10:05	
Period 1	10:05 - 10:46	8:40 - 10:01
Break	10:46 - 10:50	10:01 - 10:09
Period 2	10:50 - 11:30	10:09 - 11:30
Lunch	11:30 - 12:20	11:30 - 12:20
Period 3	12:20 - 1:41	12:20 - 1:01
Break	1:41 - 1:49	1:01 - 1:05
Period 4	1:49 - 3:10	1:05 - 1:45
Break		1:45 - 1:49
Collab. Time		1:49 - 3:10

vi). School Goals 2022-23

1. To increase belonging and engagement in the school community as a means of increasing social and emotional wellness as well as academic achievement.
2. Aboriginal Enhancement Goal: To increase knowledge, acceptance, empathy, awareness and appreciation of Aboriginal histories, traditions, cultures and contributions among all students.

We will be revisiting our school goals and updating them for this school year.

vii). Reporting Schedule 2022-23

	Semester 1	Semester 2	Linear Course
INTERIM REPORT	October 14	March 10	November 18
MID-SEMESTER REPORT	November 18	April 28	
PARENT/TEACHER CONFERENCES	November 24	May 4	Nov. 24/May 4
FINAL SEMESTER REPORT	February 8	June 29	
MID-YEAR REPORT			February 8
FINAL LINEAR REPORT			June 29

viii). Graduation Assessment Schedule 2022-23

- GNA 10 - [Graduation Numeracy Assessment 10](https://curriculum.gov.bc.ca/provincial/grade-10-numeracy-assessment)
<https://curriculum.gov.bc.ca/provincial/grade-10-numeracy-assessment>
- GLA 10 - [Graduation Literacy Assessment 10](https://curriculum.gov.bc.ca/provincial/grade-10-literacy-assessment)
<https://curriculum.gov.bc.ca/provincial/grade-10-literacy-assessment>
- GLA 12 - [Graduation Literacy Assessment 12](https://curriculum.gov.bc.ca/provincial/grade-12-literacy-assessment)
<https://curriculum.gov.bc.ca/provincial/grade-12-literacy-assessment>

	GNA 10	GLA 10	GLA 12
Grade 10	October 31 – November 4	April 24–28	
Grade 11	October 31 – November 4*	April 24–28*	
Grade 12	October 31 – November 4*	April 24–28*	January 23–27

*Gr. 11 and 12 students who have not written the exam(s) will need to write to meet graduation requirements.

ix) School Communication

Communication of school information and events contributes to strong partnerships with parents/guardians in the support of their children in school success. We have a variety of ways in which school information can be communicated and for families to keep informed about what is happening in the school.

- Bookmark the school website and check regularly. <http://kitsilano.vsb.bc.ca>
- Follow us on Twitter [@KitsilanoSS](https://twitter.com/KitsilanoSS)

- Read the Kitsilano WAAG posted on the school website.
<https://www.vsb.bc.ca/schools/kitsilano/Pages/NEWSLETTERS-AND-WAAG.aspx>
- Ensure that we have your correct email address. Email us at kitsswitchboard@vsb.bc.ca for any updates; be sure to include your child's name and student ID number.

x). VSB Education Plan 2026

The Board approved a new Education Plan, that will guide the District's work throughout the next five years. For more information, read the [VSB Education Plan 2026](#).

https://www.vsb.bc.ca/District/Initiatives_Plans_Reports/EducationPlan2026/Pages/Default.aspx

c) Teachers Report - Carol-Ann McMillan & Melissa O'Donnel

Grade 8 movie event on Thursday, September 22 from 3:15-6:00 pm was a success.

Ms. O'Donnel let parents know that she is reviving an after school seminar program which includes writing effective student profiles and writing scholarship applications. Please pass on names of community members that may be interested volunteers to help provide information and guidance to students for this extra-curricular opportunity. Carry Pittman or Melissa O'Donnel will take those names/email addresses from you.

Orange Shirt Day, September 30, 2022, includes 94 calls to action. During announcements Indigenous Music is played in the morning and after school. FIT day program designed by Carol-Ann McMillan - learning how to be in active alliance with Truth and Reconciliation and create an active and personal land acknowledgment.

Ms McMillan reported that the Teacher Professional Day included a tour by Takaya Tours to discuss land issues and learn with colleagues.

The Terry Fox Run raised \$1800.00 for cancer research.

Parents were reminded that each grade has an online Team channel with daily posts that are grade specific. You will need your students' password for Teams to access this channel and students should check it regularly.

11. Adjournment

Motion to Adjourn at 8:45pm

Moved: Laura Moss

Seconded: Kate Pattison

Carried

Next Meeting: October 25, 2022 on Zoom

Minutes Respectfully Prepared by C. Hammond, Submitted by S. Kirkby, Kits PAC Secretary