

**Minutes of the
Kitsilano Secondary Parent Advisory Council (PAC)
On Zoom
Tuesday, February 28, 2023**

Meeting called to order at 7:05 pm with 31 participants (28 parents; three guests).

PRESENT:

PAC Executive

Chair: Charlotte French
Secretary: Sheila Kirkby
Treasurer: Tina Pfeifer
DPAC Rep: Ishi Dinim

Members at Large: Norma Blin (Fundraising), Philip Coldrey (Athletics Liaison), Kristen McDougal (Athletics Liaison), Alan Patola Moosmann (Zoom Host/What's Next), Maureen Prentice (Member at Large/Newsletter Editor).

Guests: Patrick Gregg (Student Council President), Benita Kwon (Principal), Carol Anne McMillan (Teacher Representative)

PAC Executive Regrets: Ray Miya (Member at Large/Website Coordinator), Corrina Hammond (Arts Liaison/What's Next), Catherine Hicks (Member at Large).

We acknowledge that we live, work, play and learn on the traditional, ancestral, and unceded territory of the xʷməθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) peoples.

1. Welcome from the Chair

2. Approval of the Agenda

MOTION To approve the Agenda as posted on the PAC website.

Moved: Tine Pfeifer

Seconded: Anna Friedlander

APPROVED

3. Approval of the Minutes from Kits PAC Meeting Tuesday, November 29, 2022

MOTION To approve the Minutes as posted on the PAC website.

Moved: Anna Friedlander

Seconded: Ishi Dinim

APPROVED

4. School Updates

a) **Student Council Report - Patrick Gregg**

The school had a productive February, including a successful Winter Formal for 2023 Grads, Valentine's Day celebration in the Atrium with a Message Board, and a Pink Shirt Day video for all students. The People of Colour (POC) Club also created videos and posters for discussion.

Upcoming activities include the Indoor Track Meet on Friday, March 2nd, with elementary school sports day-like fun games in the gym. Students are divided into four colour teams by last name. Grade 8-10 participation is mandatory. Grade 11-12 participation is optional.

For Student Council updates follow them on Instagram @kitsstudentcouncil_ (note underscore).

For Grad Council updates follow them on Instagram @kitsgrad23

b) **Principal's Report - Benita Kwon**

The second semester started February 3 with grade assemblies. All the students learned the school song as part of building our school community.

Hail Kits by Ian Parfitts
Hail Kitsilano! Hail Gold and Blue!
Sing we thy praises; All of us to thee are true.
Hail Kitsilano! We shout to the sky!
Honour and Glory then to Kitsilano High!

For the tune, the Kitsilano Secondary Concert Band performance at Kitsilano Showboat in June 2022:

<https://www.youtube.com/watch?v=p1V-bI3DZ04&t=19s>

Course and staffing plans for the 2023-24 school year are already underway.

i. Ministry of Education Student Learning Survey

Staff, grade 10 and 12 students and their parents/caregivers will be invited to complete the Ministry of Education survey in March/April. Parents/Caregivers will be provided a link to complete the survey and students will be scheduled during the school day to complete the survey.

ii. Semester 2 Interim Reports

Semester 2 interims will be published on Friday, March 10 (last day before spring break). Reminder that if parents have any questions about the class and/or child's progress, that they can contact the teacher at any time.

iii. Schoolwide Activities/Initiatives

This school year, many schoolwide activities and initiatives have been taking place. The planning and organizing has been under the guidance of staff but with more student

participation. We are very excited to see that these activities have students taking more of an active role. Initiatives that have taken place this year include: Pride Pronoun Pin Project, Black History Month, Pink Day; and future initiatives include: International Women's Day, Earth Day, Asian Heritage Month.

c) Teacher's Report - Carol-Anne MacMillan, English Dept

The Leo Club raised another \$250 for the Heart & Stroke Foundation on Valentine's Day.

Recent field trips with Sangster and Ms. O'Donnell have included great live theatre: The Cull by Michele Riml & Michael St. John Smith, and Teen Dick by Mike Lew ("*Richard III meets Mean Girls In This High-School Power Struggle*").

There are many, many wonderful Indigenous Professional Development opportunities available to teachers this year. The English Department in particular is taking great advantage of these.

Black History Month activities took place in many course areas, for example Mr. Ekhert taught a unit using the *Black Panther* film to talk about Afrofuturism.

5. Chair's Update - Charlotte French

Charlotte gave a brief refresher of the Mission of our PAC: to support, encourage and improve the quality of education and the well being of students in Kitsilano Secondary School, before moving on to the Financial Report and Funding Requests.

6. Financial Report - Charlotte French

Charlotte reviewed our Financial Position as of January 24, 2023 and presented a proposed budget through June and the school year end. (See Appendix.)

Teacher Second Semester Funding Requests

In the Fall of 2022 PAC made allocations for financial support to teachers and clubs with the funds available at the time, including the \$30,000 (approx) Gaming Grant and direct donations made through SchoolCashOnline. We did not have enough money available to fully fund all the requests at that time.

Additional donations have come in since that distribution of funds so we now have \$12,718.75 available to give out.

Our Priorities for PAC Funding Decisions:

- Academic Impact
- Number of Students Affected
- Longevity – over 1 year

- No other sources of funding

Charlotte outlined the Second Semester requests for funding. She met with Ms Kwon to review the list and ensure all requests are appropriate for our support. The Executive met to discuss all the requests in detail. New requests are in peach. It is also possible to top up a couple of smaller requests from First Semester that could not be fully funded at the time, in blue.

Funding Requests Table 1 of 2

Department, Club, Team	Purpose of Request	Request Amount	Gaming Grant	Parent Donations & Fundraising
DEPARTMENTS			Budget	Budget
ACADEMICS				
English Department	Book encouragement awards for students from grades 8-11	\$500.00		\$500.00
Science	2 class sets of exam dividers to replace damaged sets currently in use	\$350.00		\$350.00
Social Studies/ French Immersion	Holocaust Symposium - 3 hour program offered by the Vancouver Holocaust Education Centre	\$500.00		\$500.00
ACADEMICS TOTAL		\$1,350.00		\$12,690.00
APPLIED SKILLS				
Trades Exploration, Metal work Sem 2	Supplies to upgrade and repair various equipment	\$375.00		\$375.00
ADST Woodwork 8-12	Ball stylus 10 piecetip set for wood burner, beeswax, walrus oil cutting board,	\$223.00		\$223.00
APPLIED SKILLS TOTAL		\$2,346.00		\$1,734.20
ARTS				
ART	Materials & Supplies for Arts Night	\$500.00		\$500.00
Drama Program	Cost of Marine Taxi for filming field trip.	\$2,217.60		\$2,217.60
ARTS TOTAL		\$11,517.60		\$8,437.60

Funding Requests Table 2 of 2

Department, Club, Team	Purpose of Request	Request Amount	Gaming Grant	Parent Donations & Fundraising
ATHLETICS/PE				
Athletics	Sr. Boys Volleyball Team - reimbursement for coach flights to provincials after snowstorm including Mr. Vandamme who was a last minute replacement	\$1,707.83		\$597.74
Athletics	Track and Field Team - high jump mat	\$500.00		\$500.00
ATHLETICS/PE TOTAL		\$29,821.10	\$10,963.40	\$11,497.74
CLUBS				
Plastic Model Club	Model kits, and supplies such as paint, glue, and tools	\$600.00	\$600.00	
Medical Science Club	Initial funding for equipment including stethoscopes, blood pressure cuffs.	\$4,009.76		\$1,000.00
CLUBS TOTAL		\$9,002.76	\$4,393.00	\$1,000.00
STUDENT SERVICES				
indigenous education	Appliances and snacks for the Indigenous students space. Original request \$491. Changed to \$991 to include refrigerator	\$991.00		\$ 800.00
indigenous education	Games and snacks for daily drop in	\$ 600.00		\$ 600.00
Student Services	Grade 7 Welcome Day - wristbands, snacks, & prizes	\$475.00		\$475.00
Student Services	Indigenous Education- 6 plexiglass panels for artwork information (last year's allocation \$2,022.30; panels arrived after extended deadline)	2,499.00		\$2,499.00
		\$7,565.00	\$1,400.00	\$5,024.00
TOTAL ALL REQUESTS		\$61,602.46	\$29,446.40	\$33,196.54

Of note, the Drama Department request is because the department had to cancel the Senior Drama presentation, which left them unable to self-fund the field trip as they usually do.

PAC does not typically cover Athletic coach travel expenses, but a last minute change of plans required Mr. Vandamme's presence as the Vancouver School Board representative at the Senior Boys Volleyball final out of town. We appreciate Mr. Vandamme's flexibility to make it possible for the boys to play.

The Medical Science Club is new for the second semester this year, and as such we could not fund their full \$4000 request that would cover more than this school year. They are welcome to apply again in the fall when they are further established and have a full year for the use of supplies..

Q - Is the Medical Club open to every grade?

A - It is a brand new club in the second semester so we don't have any details about it yet. The club is sponsored by Mr. Mullen.

MOTION

To approve expenditures as presented for Second Semester Teacher and Club Requests, as outlined above.

Moved: Phillip Coldrey

Seconded: Tina Pfeifer

APPROVED

For a list of all school clubs see the Kitsilano School website at <https://www.vsb.bc.ca/kitsilano/page/2656/clubs>

Please sign up for the PAC Newsletter: <http://kitsilanopac.ca/subscribe-to-pac-enews/>

7. DPAC Update - Ishi Dinim & Alan Patola Moosmann

The last District PAC meeting included a conversation about how to get better engagement, genuine input, and good-faith communication between the Vancouver School Board (VSB) and stakeholders.

The Queen Elizabeth Annex PAC is suing the VSB regarding closure of that school.

The DPAC Executive has a maximum of 12 positions. At their meeting next week a new nomination will be received which will be voted on before our next meeting at the end of April.

MOTION

That a representative of the Kitsilano PAC may vote if a nomination for DPAC Executive is received before our next meeting.

Moved: Rob Ford

Seconded: Tina Pfeifer

APPROVED

8. Committee and Liaison Reports

a. Anti-Racism/Inclusion Committee - Alan Patola Moosman

In response to parents' concerns at the May 2022 PAC meeting a small group of parents came together to create a new committee that would try to connect with other schools, make suggestions on ways our school administration could give us more updates about incidents and see if there are patterns in behaviour. Building an anti-bullying culture is important.

There were two hate incidents last year. We want to organize education and other opportunities to help reduce any future issues and to support each other should any incidents occur..

This has been on our meeting agenda regularly but due to limited volunteer time there has not been much progress. Alan's child is graduating in June so he is not able to continue as the coordinator of the committee. New parents are invited to carry forward this important work.

Q - Can other parents join the group dealing with bullying and hate issues?

A - Yes!

Q - Can students get involved as well?

A - No, this is a PAC working group, but there are student clubs including *Pride (meets Wednesdays at lunch in Room 151)* and *People of Colour (meets Wednesday at lunch in Room 271)* that students can join.

Q - Are there similar groups at other schools we could collaborate with?

A - Yes.

Please email Alan at apatola@telus.net or kitspac@hotmail.com if you would like to join this working group.

b. Parent Education Speakers - Alan Patola Moosmann

Parents will remember the January 3, 2023 letter from the school administration regarding a student death over the Winter Break.

We are arranging for a virtual presentation by the Vancouver Crisis Centre on Tuesday, April 4th on helping students deal with sudden loss. Please save the date and watch for announcements and registration information.

c. What's Next Committee - Alan Patola Moosmann

The role of the counsellors has changed in the last 10 years and there are no longer career resource staff in the Vancouver high schools. Admission requirements for the universities and colleges are more complex. Many of the institutions have improved their online information Education Planner BC is a very good online resource for BC Institutions.

While post-secondary institutions have sessions during the school day for students, "What's Next" was created to offer sessions that the parents could attend so they could help support their students.

Recent sessions include:

Vancouver Community College (VCC) - Tuesday, January 31, 2023 - online

BC Institute of Technology (BCIT) - Tuesday February 7, 2023 - online

Recordings of these and other presentations are available on the PAC website at <http://kitsilanopac.ca/parents-post-secondary-education/>

We are looking for new parent-volunteers to take over this committee since current volunteers' children are graduating this year.

d. Arts Liaison - Alan for Corrina Hammond

Nothing to report this month. We are looking for a new parent-volunteer to take over this committee since current volunteer's children are graduating this year.

e. Grad Parents - Alan Patola Moosmann

Four parents have stepped forward to plan the post graduation ceremony reception at the Queen Elizabeth Theatre on Monday, June 26th. Grade 11 parents volunteering as well as Grade 12 parents helps with continuity for next year. They are working with a \$24,000 catering budget. This is the family-centred piece of the celebrations.

There is also a non-school-sanctioned Prom being planned this year. Ms. Kwon is open to meeting with Grade 11 parents about the possibility of a school sanctioned Prom next year, as mentioned in the PAC newsletter.

f. Parent Social Events - Philip Coldrey

Kits PAC Parent Social Thursday, March 9th from 7 to 10 PM at Glitch Arcade & Games Room - 2287 W Broadway at Vine. Tickets \$10-30.

Order online at <https://tinyurl.com/KitsPACGlitchSocial>

Please join us for this fun opportunity to connect with other Kits Secondary families! It's time to dig out your acid-wash jeans and get out and have some eighties-style fun while supporting a great cause. Come for a burger and beer or join us for socializing and showing off your pinball skills. We have different options for you on the ticketing page. Join us for an evening of pinball, video games and socializing at Glitch Arcade and Games Rooms at Broadway and Vine.

As this is a licensed venue, minors are not able to attend this event. Please note, all games at Glitch are cash only. So bring that stash of loonies and toonies with you or exchange your bills for loonies at their change machine.

Funds raised from Pub Night will help support the work of Kits PAC. All parents and guardians are welcome. Tickets must be purchased by Tuesday, Mar 9th at 10 PM.

g. Athletics Liaison - Philip Coldrey

The Winter Sports Season is wrapping up. A big congratulations to the following teams who had a great winter sports season: Basketball - Congratulations to the Senior Boys team on their city championship! Other Winter Sports: Wrestling, Table Tennis, Ice Hockey.

Spring Sports are just getting started and there are many options for students to participate in: Volleyball (Bantam & Juvenile Boys), Badminton, Track & Field, Tennis, Ultimate, Rugby (Junior & Senior Boys), Girls Soccer, Softball, Golf

Q - Do kids need to try out for Spring Sports?

A - Tryouts will be listed on Instagram @kitsathletics and on the whiteboard near the gym.

Updates and schedules are available on the Vancouver Secondary Schools Athletic Association website at <http://www.vancouverchoolsports.ca/>

Discussion followed about the Grade 10 Boys Basketball team being in the news after the team was made ineligible to play in a tournament after reports of an ineligible player having played during the season. . Information has been coming out in pieces and in the media. The PAC Exec worked over the holiday weekend to inform themselves about the BC School Sports regulations. There is information about student eligibility after transferring schools and on the penalties for violations of eligibility policies on the BC School Sports website under the Resource tab: <https://simplebooklet.com/20222023bcsshhandbookupdatednov2022>. . Going forward it may be helpful if there was also a link under the Parent tab on the same site as well as, clearer FAQs included for parents. The PAC Executive will sending a communication to BC School Sport to recommend improvements to information for parents.

Comment from a parent who was disappointed there was not previous communication that an investigation is going on. Clarification was provided that the families of team members were already advised of the investigation. We do not know how long the investigation by the VSB will take. There are strict confidentiality requirements that must adhered to.

10. Other Business

No other business.

Sincere thanks to Charlotte for staying up until midnight to chair this meeting while travelling in Ontario for work.

11. Adjournment

MOTION to Adjourn at 9:09 pm

Moved: Tina Pfeifer

Seconded: Philip Codrey

CARRIED

Next Meeting: Tuesday, April 25, 2023 - location tba

Last Meeting of the school year: Tuesday, May 30, 2023 - location tba

Minutes Respectfully Prepared by S. Kirkby, Kits PAC Secretary

Minutes Approved Tuesday, April 25, 2023.

APPENDIX 1 - Financial Report Slides from Presentation beginning next page

APPENDIX 1 - Financial Report Slides from Presentation

Summary, January 2023

Department, Club, Team	Purpose of Request	Request Amount	Gaming Grant	Parent Donations & Fundraising Initiatives	Fundraising Events & Partners
	TOTAL ALL REQUESTS	\$0.00	\$28,846.40	\$23,353.35	
KITS PAC Expenses					
PAC Events	2023 Parent Grad Committee	\$2,500.00	\$2,500.00		
	PAC Annual Grad Scholarships* 2 @ \$1,00	\$2,000.00	\$2,000.00		
	Teacher Appreciation	\$600.00			\$600.00
	Parent Education	\$2,000.00		\$2,000.00	
PAC Operations					
	Constant Contact	\$500.00			\$500.00
	Quickbooks - account cancelled				
	Banking Fees and Charges	\$100.00			\$100.00
	PAC Administrative Expenses - other	\$500.00			\$500.00
	BCCPAC Membership	\$75.00	\$75.00		
PAC TOTAL		8,275.00	\$4,575.00		\$1,700.00
TOTAL ANNUAL BUDGET		8,275.00	\$33,421.40	\$25,353.35	\$1,700.00
Proceeds Received - Current Year					
	Gaming Grant		\$30,920.00		
	Donations			\$17,600.00	
	Fundraising activities				334.75
	Opening Bank Balance		\$4,264.68	\$20,472.10	\$1,411.75
	Available Funds		\$35,184.68	\$38,072.10	\$1,746.50
	Surplus/(Deficit)		\$1,763.28	\$12,718.75	\$46.50

Proposed Budget to the end of June 2023

Department, Club, Team	Purpose of Request	Request Amount	Gaming Grant	Parent Donations & Fundraising Initiatives	Fundraising Events & Partners
	TOTAL ALL REQUESTS	\$85,098.46	\$29,446.40	\$33,196.54	
KITS PAC Expenses					
PAC Events	2023 Parent Grad Committee	\$2,500.00	\$2,500.00		
	PAC Annual Grad Scholarships* 2 @ \$1,00	\$2,000.00	\$2,000.00		
	Teacher Appreciation	\$600.00			\$600.00
	Parent Education Speakers	\$2,000.00		\$ 2,000.00	
PAC Operations					
	Constant Contact	\$500.00			\$500.00
	Quickbooks - account cancelled	\$550.00			0.00
	Banking Fees and Charges	\$100.00			\$100.00
	PAC Administrative Expenses - other	\$500.00			\$500.00
	BCCPAC Membership	\$75.00	\$75.00		
PAC TOTAL		8,825.00	\$4,575.00	\$2,000.00	\$1,700.00
TOTAL ANNUAL BUDGET		93,923.46	\$34,021.40	\$35,196.54	\$ 1,700.00
Proceeds Received - Current Year					
	Gaming Grant		\$30,920.00		
	Donations			\$17,600.00	
	Fundraising				\$ 334.75
	Opening Bank Balance		\$4,264.68	\$20,472.10	\$1,411.75
	Available Funds		\$35,184.68	\$38,072.10	\$1,746.50
	Surplus/(Deficit)		\$1,163.28	\$2,875.56	\$46.50