

Minutes of the Kitsilano Secondary Parent Advisory Council (PAC) General Meeting Kitsilano Secondary School Theatre Tuesday, November 25, 2025

Meeting called to order at 7:01 pm with 9 participants and 2 guests

PRESENT:

PAC Executive:

Tina Pfeifer (Treasurer), Kerry Kenwood (Secretary), Chris Abrams, Maureen Campbell (Social Media), Jennifer Sanchez (Newsletter), Patricia Ceron (Social & Events), Jana Tesar (IT/website)

Members:

Shiva Thompson
Lobat Sadrehashemi

Guests:

Benita Kwon (School Principal), Carol-Anne McMillan (Teacher Rep), Aidan Chandler (Student Council President)

PAC Executive regrets: Jessica Qui (International Liason), Monika Marcovivi (Social & Events), Ishi Dinim (DPAC Rep)

We acknowledge with gratitude that we live, work, play, and learn on traditional, ancestral, and unceded territory of the xwməθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səlíl̓wətaʔ/Selilwitulh (Tsleil-Waututh) peoples.

1. Approval of Agenda

Moved: Chris Abrams

Seconded: Maureen Campbell

APPROVED

2. Welcome and Introduction

What is the purpose of the PAC?

The purpose of the PAC is to represent parents with the goal of enhancing the education and well-being of students in Kitsilano Secondary School.

We volunteer to enhance the education for students by allocating funds to extracurricular activities, as well as hosting meetings and webinars to keep parents informed on post-secondary choices and other challenges.

Introduction of PAC Executive members in attendance.

Openings on the PAC committee:

- Co-Chair
- Treasurer
- What's Next
- Athletics

- Grad committee – get in touch with Tina and she will put you in touch with parent grad committee.

3. School Updates

Student Council President - Aiden Chandler

Not in attendance (just back from drama trip to Ireland)

Teacher report – Carol-Anne MacMillan

1) English Department

Practiced English 10 Literacy Assessment. All four English teachers who have Grade 10 English classes gave our students a trial literacy assessment, and then the whole English Department spent part of our Pro-D day on November 21 to mark them. We wanted to get a handle on where our kids were with their writing under “test pressure”. This endeavour also helps our school meet district goals aimed at boosting numeracy and literacy. Anecdotally, (I can’t cite the actual Ministry of Ed source), Kits generally tests very high/above average in both the province and district, but this has taken a dip over the last year, so we wanted to take a closer look at where kids are at, see where the problems with writing techniques might be so we can reinforce them in our classrooms.

2) French Immersion - Socials

Mme. Perrett: Socials 11 students are busily preparing our Third Round Table (informal debate) on Afghanistan. Students are very engaged as they cluster in their various countries. A joy to see!

3) French Immersion – Science

Grade 8s are very happy to have the opportunity to go to the Britannia Mine Museum on December 9th and 10th for Semester 1 and then, April 8th and 9th for semester 2 classes. Thank you very much PAC for contributing to the cost of transportation!

4) Grad Skate.

December 9!

5) Counselling

Reminder that our Fine Arts Night and Parent course planning night is January 14th.

6) Technical Education

Adam Lipsky: If PAC parents would like to visit the shops before a PAC meeting one day, I’d be happy to organize a tour!

7) Music

AJ Dowla: Our first “Squeak and Squawk” Winter Concert will be upon us on Dec 17 at 7pm.

8) Career Education

Anna McRae: The vast majority of Grade 9s took part in the “National Take Our Kids to Work Day” on November 5. An overwhelming success!

9) Canley Cup

Pie A Teacher fundraiser tomorrow at lunch!

Principal’s Report – Benita Kwon

1) Program Planning 2026-27

Departments have been working on finalizing course offerings for the next school year. The 2026-27 Program Planning Guide will be available at the end of December 2025. Counsellors will begin the program planning process, i.e., course selections, with current grades 8-11 students in January.

- It is very important for students to be selecting courses that they intend to take as the school timetable is built based on student course requests.
- Request for changes after the course selection process cannot be guaranteed as space in classes is limited.
- Parents are invited to our Program Planning Evening on **Wednesday, January 14** to learn more about the process and how to support their child in selecting courses for the upcoming school year.
- All course planning sheets and course selection entries are due in MyEducation BC on **Friday, February 6**.

2) Grad 2026 Update

Grad events for this school year include activities/events planned by Grad Council and Graduation Ceremony and Reception in June.

- Grad Council
 - Grad Activities/Events
 - Grad Merch
 - Fundraising for grad gift and end of year grad event
- School Sanctioned Grad Events:
 - Graduation Ceremony: Monday, June 8, 7:00 PM at QE Theatre
 - Reception (co-sponsored with PAC): Monday, June 8, 9:30 PM at QE Theatre
- Non-School 'Grad' Events:

Grad Prom, After Prom, Grad Car Rally, Grad Camp-out/Sleepover, Grad pranks, Gotcha, etc. are not school sanctioned events. The school does not sponsor, advertise or share information of these events in any way.

3) Questions on past action items

Length of green light crossing 12th on Trafalgar – was a question whether that could be extended to accommodate high student pedestrian traffic before and after school. Benita called the city about this and learned that the length of the light was extended in 2023 and it is now at the max length.

Traffic on Trafalgar & stopping in front of school – this was discussed in our September PAC meeting and after that discussion Benita consulted with the VPD liaison to find ways to control the traffic & control the stopping of cars in the no-stop zone in front of the school and especially near the crosswalk. Since then, officers have been out and 12 tickets have been issued. Overall, they have seen a reduction in traffic, but the school administration continuously monitors it and have been out asking people to move along. Regarding the idea of a safety sandwich board, the VPD advised not to put one out as it may impede with other traffic directions. Please drop off/pick up around the corner and where it is permitted to stop!

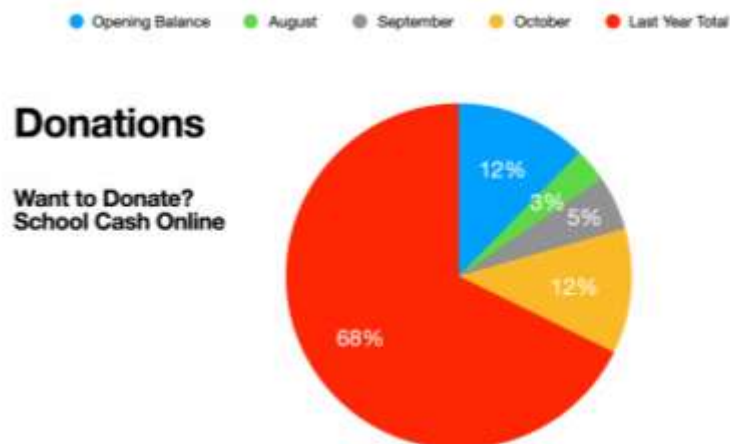
Response to critical incidences – this was discussed at the final PAC meeting last year after there were a few losses of individuals from the school community. When a loss occurs, support from counsellors is provided to students if they need it. Any affected kids can come into counsellor office and write a note about that person or community or about their feelings. When appropriate and with permission (on both sides), these notes are shared with the family who suffered the loss. With a loss in the school community, the school tries to stay away from a permanent memorial (some previously suggested ideas were a bench, plaque, etc.) because it is not known how this will affect kids, it may have a triggering affect in the future.

4. PAC Committee Reports

PAC Donations

Many donations came in after donation suggestion went out, but have had a few more and continue to trickle in.

Here is an outlay of the donations through October:



If you would still like to donate, you can do so on School Cash Online – designate Kitsilano PAC.

Cookie Bash

Email went out today about donating cookies as a show of appreciation to school staff before the Winter Break.

Sign up to bring cookies before Dec 5 with this link: <https://forms.gle/CTyGCLJbBoPZgRzE8>

Cookies to be dropped off the morning of December 11.

Parent Social

Last week had event at Wolf and Hound – open to all Kits parents.

Attendance: 47 registered & 44 attended.

Was a fun event with food and drinks, bingo music activity, and gift card prizes donated by the West Broadway Association.

Wasn't meant to be a fundraising event, but more of a community building event. However, raised \$333 for the PAC.

Athletics

1) Ongoing winter sports:

- Basketball
- Hockey
- Volleyball – Sr Boys made provincials so practicing for that
- Swimming
- Wrestling
- And more!

2) Find out more about athletics:

- See Mr. Lefsrud in the PHE office
- Contact Mr. Lefsrud wlefsrud@vsb.bc.ca
- Look for posters around school for upcoming events and tryouts
- Check the athletics board in the atrium by the Library
- Listen for school announcements
- Check the Athletics Channel of "All Students": Page on Teams
- Ask an Athletic Leadership student
- Follow @kitsathletics on Instagram

5. Other Business

Newsletter

Anything you would like in the newsletter, please email Jennifer Sanchez at jennifersalden@gmail.com.

The newsletter goes out the first Friday of every month.

6. Adjournment

MOTION: to adjourn at 7:47 pm

Moved: Chirs Abrams

Seconded: Maureen Campbell

APPROVED

Thank you for coming.

Follow us on Insta @kits_secondary_pac

Our next meeting is on January 27th 2026