

**Minutes of the Kitsilano Secondary Parent Advisory Council (PAC)  
General Meeting  
Kitsilano Secondary School Theatre  
Tuesday, January 27, 2026**

Meeting called to order at 7:21 pm with 9 participants and 2 guests

**PRESENT:**

PAC Executive:

Tina Pfeifer (Treasurer), Kerry Kenwood (Secretary), Maureen Campbell (Social Media), Jennifer Sanchez (Newsletter), Patricia Ceron (Social & Events), Jana Tesar (IT/website)

Members:

Barbara Arensen

Mark Diesveur

Jefferson

Guests:

Benita Kwon (School Principal), Aidan Chandler (Student Council President)

PAC Executive regrets: Jessica Qui (International Liason), Monika Marcovivi (Social & Events), Ishi Dinim (DPAC Rep), Chris Abrams (Arts Liason)

**We acknowledge with gratitude that we live, work, play, and learn on traditional, ancestral, and unceded territory of the xwm̓əθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səl̓ílwətaʔ/Selilwitulh (Tsleil-Waututh) peoples.**

**1. Welcome and Introduction**

What is the purpose of the PAC?

The purpose of the PAC is to represent parents with the goal of enhancing the education and well-being of students in Kitsilano Secondary School.

We volunteer to enhance the education for students by allocating funds to extracurricular activities, as well as hosting meetings and webinars to keep parents informed on post-secondary choices and other challenges.

Introduction of PAC Executive members:

- Tina - PAC Chair/ Treasurer
- Ishi - DPAC Rep
- Kerry - Secretary/ Athletics
- Maureen - Social Media
- Jessica - International Student Liaison
- Jana - IT Website
- Patricia - Social and Events
- Chris - Arts Liaison
- Jennifer - Newsletter

Openings on the PAC committee:

- Co-Chair
- Treasurer
- What's Next
- Athletics
- Special Events
- Member at Large

Interested in Joining? Please come chat with one of us after the meeting or email [kitspac@hotmail.com](mailto:kitspac@hotmail.com) (time commitment is about 4 hours a month).

## 2. School Updates

Student Council President - Aiden Chandler

Student Council's main focus right now:

Black History Month

- Doing research on historical figures and historical events and will share on their website and other social media

Lunar New Year

- Event planned focused on sharing cultures with food
- Will include something about the year of the horse

Teacher report

Carol-Anne MacMillan was unable to attend & Benita Kwon gave a brief report on her behalf:

- Arts Night held at the beginning of January showcasing all kinds of art made by students – was well attended by students and parents/caregivers
- Black History month – there will be many activities for students to learn about Black history in Canada
  - student council planned activities
  - film festival
  - dance performance coming for all students to attend
  - will be selling Jamaican patties
- Film students went to Ireland before the Winter Break where they started a filming a movie. They are continuing to work on it and the first screening of the movie will be in June.

Principal's Report – Benita Kwon

### 1. School Closure due to Inclement Weather

During severe weather events, like heavy snowfall or extremely high winds, all schools in the Vancouver School District will remain open, if possible. If a District-wide closure is necessary, that will be decided and publicized by 6:30 AM. Details about District-wide school closures will be announced through the media, the [District website](#) and [school website](#), as well as the District's social media channels.

### 2. School Liaison Officer

Andrew Lichtenfels is Kitsilano's new School Liaison Officer. He started in December and supports both Kitsilano and Lord Byng.

### 3. Program Planning for 2026-27

Counsellors have completed presenting program planning information to current grades 8-11 students during grade assemblies in FIT. It is very important for students to be selecting courses that they intend to take as the school timetable is built based on student course requests. Students will have until **February 6** to enter course selections on MyEducation BC and return course planning sheets to their counsellors. Request for changes after the course selection process cannot be guaranteed as space in classes is limited.

### 4. Ministry of Education Student Learning Survey

Staff, grades 10, 11 and 12 students and their parents/caregivers will be invited to complete the Ministry of Education in February/March/April. Parents/Caregivers will be provided a link to complete the survey and students will be scheduled during the school day to complete the survey.

### 5. VSB Budget 2026-27

The Vancouver School Board (VSB) is preparing its budget for next school year. Your input is being sought to help trustees make the best decisions about how to use funding to support students.

- Survey link: <https://ca.research.net/r/FMG857B>
- [Click here](#) to learn about other ways to share your thoughts.

### 6. Questions about past items

Schedule for grade 10 and 12 provincial literacy & numeracy assessments:

- Grade 12 literacy – just written in January
- Grade 12 French literacy – just written in January
- Grade 10 literacy – will write in April
- Grade 10 numeracy - was cancelled last semester and is rescheduled for June
- Students who missed any assessment – will be able to take them in June

## 3. PAC Committee Reports

### Cookie Bash - Maureen

Held just before the Winter Break - went really well! Lots of variety and over 50 families participated. Teachers appreciated cookies and messages that were included.

### Athletics - Kerry

#### 1) Ongoing winter sports:

- 9 basketball teams running currently (Juvenile Girls Basketball undefeated with 2 tournament championships so far)
- Senior Girls Basketball just had their Senior Night last Wednesday, Senior Boys have theirs on Wednesday
- Girls Ice Hockey has been successful so far winning all their games so far. They just had their home opener this past Friday
- Boys Table Tennis just wrapped up their season
- Lunchtime Intramurals for Grade 10/11 starting first week of February

#### 2) Spring sports coming soon

- Track and Field

- Girls Softball
- Girls Soccer
- Grade 8/9 Boys Volleyball
- Badminton
- Ultimate
- Rugby
- Golf
- Tennis

3) Athletic Leadership Program for next year course selection:

- current Grade 10 and 11 students who are interested in having an off-timetable course
  - gives them a spare in one of the semesters
  - support the athletics program and can gain leadership skills/opportunities
  - see flyers around the school:



Newsletter - Jennifer

Newsletter typically goes out at the end of the month after the PAC meetings with updates on PAC activities, student activities, stuff around school, etc.

Jennifer is doing a bit of a revamp of the newsletter - there was a discussion on what should be included and what members would find interesting and useful. Current and proposed newsletter sections/items:

- Message from PAC
- PAC announcements
- Summary of PAC activities
- Important dates/calendar
- Special information – for example like info on Grad activities
- Link to the school weekly newsletter (WAAG) – Jennifer going to try to send out a sign up to subscribe to receive the WAAG directly plus have link to all the WAAGs in the PAC newsletter
- Community events and resources – local resources and programs in the area
- Support our school and students – to include as is relevant each month:
  - Solicit and give recommendations on donations to PAC
  - What the money is used for/what was supported - every newsletter highlight a few things that we funded at the school
  - Other ways to support PAC – ie. shop at Stongs online, designate that support Kits PAC and they will donate a percentage, also Cobbs donates baked goods to events, etc.
  - Acknowledgements to Stongs & other local companies who donated to the PAC
- Jennifer proposing a section called “The Addicted Brain” or something along those lines that will feature information that is science-based about different issues happening or that could happen at school – ie. vaping, drug use, gambling, staying safe online. Jennifer will develop/research topics that might be relevant and will follow up asking for input on what should be included. Important to

note that this would be science-based and informative (not opinion-based) perhaps with links to possible extra resources.

Jennifer will send out preview of the newsletter to the Executive to look over prior to release. Anything you would like in the newsletter, please email Jennifer Sanchez at [jennifersalden@gmail.com](mailto:jennifersalden@gmail.com).

#### PAC Donations & Fundraising

Donations are down this year in general after the push in the fall and we weren't able to fully fund all the teacher and club requests. It was agreed that another spring-time push for donations would be reasonable. Tina will draft an email to be sent out to families.

Other fundraising ideas were discussed which included donations made at parent social events as well as tapping into other local businesses who may donate goods or a percentage of school-designated sales. Ideas were shared about which businesses could be approached to support the school especially those that the students frequent during the school day. Mark and Jennifer volunteered to check into and possibly approach some of these.

#### **4. Other Business**

None

#### **5. Adjournment**

Adjourned at 8:12 pm

Thank you for coming.

Follow us on Insta [@kits\\_secondary\\_pac](https://www.instagram.com/kits_secondary_pac)

Our next meeting is on February 24<sup>th</sup> 2026